

# Development Services Department

## Planning Fees



**City of Rancho Santa Margarita  
Master Fee Schedule  
Effective Date: July 1, 2022**

**Planning Fees**

Fee Description	Unit *	2022 Adopted Fee	Additional Information
Address change only/New Address (per address)	<i>Per Issuance</i>	\$ 516.11	
Agricultural Sales Permit (incl. X-mas tree lots, pumpkin sales lots & fruit/produce stands)	<i>Per Issuance</i>	\$ 688.51	
Annexation	<i>Deposit (T&amp;M)</i>	\$ 19,931.00	
Certification of Compliance	<i>Per Issuance</i>	\$ 775.25	
Change Plan - Minor	<i>Per Issuance</i>	\$ 1,292.44	
Conditional Use Permit - Major	<i>Deposit (T&amp;M)</i>	\$ 8,716.00	
Conditional Use Permit - Minor	<i>Deposit (T&amp;M)</i>	\$ 4,960.00	
Construction or Temporary Office	<i>Per Issuance</i>	\$ 516.11	
Development Agreement	<i>Deposit (T&amp;M)</i>	\$ 13,890.00	
Environmental Impact Report	<i>Deposit (T&amp;M)</i>	\$ 13,977.00	
Expedited Review For Entitlement Cases	<i>Deposit (T&amp;M X 1.5)</i>	1.5 X Deposit	
Final Bldg Insp (by Planning)	<i>Per Issuance</i>	\$ 126.86	
General Plan Amendment	<i>Deposit (T&amp;M)</i>	\$ 10,612.00	
Initial Study (Environmental)	<i>Deposit (T&amp;M)</i>	\$ 9,145.00	
Inspections (not covered by other fees)	<i>Deposit (T&amp;M)</i>		
Land Use Appeal (by resident)	<i>Per Issuance</i>	\$ 1,766.26	
Land Use Appeal (except resident)	<i>Per Issuance</i>	\$ 3,536.87	
Massage Establishment - New	<i>Per Issuance</i>	\$ 860.90	
Massage Establishment - Renewal	<i>Per Issuance</i>	\$ 602.85	
Park In Lieu	<i>(Not Included in Cost Analysis)</i>	Determined on a case-by-case basis per RSMC Chapter 9.11	

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Pre-Application Meeting - Design Review	<i>Per Request</i>	\$ 602.85	
Sign Program	<i>Deposit (T&amp;M)</i>	\$ 4,960.00	
Sign Plan Review (1 Sign)	<i>Per Issuance</i>	\$ 301.43	
Sign Plan Review (2 to 4)	<i>Per Issuance</i>	\$ 429.37	
Sign Plan Review (Multiple Sign Plan Check) More than 4	<i>Per Issuance</i>	\$ 775.25	
Site Development Permit (Administrative Approval)	<i>Deposit (T&amp;M)</i>	\$ 3,449.00	
Site Development Permit (Planning Commission Approval)	<i>Deposit (T&amp;M)</i>	\$ 4,960.00	
Site Development Permit (Includes Alternate Development Standard)	<i>Deposit (T&amp;M)</i>	\$ 8,716.00	
Small Wireless Facility Permit (Collocation) 1-5 Facilities	<i>Per Issuance</i>	\$ 500.00	Per FCC Declaratory, Third Report, & Order dated Sept. 26,2018
Small Wireless Facility Permit (Collocation) 6 or more Facilities	<i>Per Issuance</i>	\$ 100.00	Per FCC Declaratory, Third Report, & Order dated Sept. 26,2018
Small Wireless Facility Permit (New Build)	<i>Per Issuance</i>	\$ 1,000.00	Per FCC Declaratory, Third Report, & Order dated Sept. 26,2018
Small Wireless Facility Permit Additional Fees Associated with Processing Small Wireless Facility Permit	<i>(Not Included in Cost Analysis)</i>	Determined on a case-by- case basis per RSMC Chapter 9.04.055	
Special Event Permit (Non- Profit)	<i>Per Issuance</i>	\$ 200.00	amount to remain at \$200
Special Event Permit (All others)	<i>Per Issuance</i>	\$ 646.22	

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Specific Plan	<i>Deposit (T&amp;M)</i>	\$ 19,931.00	
Street Name Change - plus per address change	<i>Deposit (T&amp;M)</i>	\$ 2,198.00	
Temporary Banner Permit	<i>Per Issuance</i>	\$ 84.57	
Tent Tract Map Filing	<i>Deposit (T&amp;M)</i>	\$ 7,332.00	
Tentative Map Amendments to Conditions	<i>Deposit (T&amp;M)</i>	\$ 4,744.00	
Tentative Map Time Extension	<i>Deposit (T&amp;M)</i>	\$ 4,744.00	
Tentative Parcel Map Filing	<i>Deposit (T&amp;M)</i>	\$ 5,865.00	
Use Determination - Planning Commission	<i>Deposit (T&amp;M)</i>	\$ 3,709.00	
Variance	<i>Deposit (T&amp;M)</i>	\$ 8,280.00	
Zone Change	<i>Deposit (T&amp;M)</i>	\$ 9,403.00	
Zoning Confirmation	<i>Per Issuance</i>	\$ 300.34	
Zoning Plan Check - Major (grading, landscape & building permits)	<i>Deposit (T&amp;M)</i>	\$ 1,034.00	
Zoning Plan Check-Minor (grading & building permits-pools/spas, patio covers, A/C, etc.)	<i>Per Issuance</i>	\$ 213.60	
Zoning Plan Check - Commercial/ Industrial TI	<i>Per Issuance</i>	\$ 429.37	
Hourly Rate		\$ 171.31	

\* Deposit based fees include Time & Materials (T & M), actual costs, and Citywide Overhead rate of 13%.

For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.