



2019-2020
Annual
Action Plan

*Second
CDBG-CV
Amendment*

Draft - November 2, 2020

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An amendment (second amendment) to the 2019-2020 Annual Action Plan, a component of the 2015-2019 Consolidated Plan, is undertaken to fund activities under the Coronavirus Aid, Relief, and Economic Securities Act of 2020. A total of \$288,639 in CDBG-CV Round 3 funding has been reallocated to the City by HUD. Funds will be used to provide resources to public service agencies that will assist Rancho Santa Margarita residents facing hardships brought on by the COVID-19 pandemic.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Rancho Santa Margarita 2019-2020 Annual Action Plan serves as the City's application to the U.S. Department of Housing and Urban Development (HUD) for Community Development Block Grant (CDBG) funds. It also identifies the activities the City will carry out to address community needs that are identified in the City's Consolidated Plan. The Consolidated Plan is a five-year strategic plan that identifies and prioritizes housing and community needs, lists programs and activities to address needs, and establishes related five-year goals. The current 2015-2019 Consolidated Plan was approved by the City Council in May 2015.

HUD notified the City that it will receive \$214,068 in CDBG funds for FY 2019-20. Additionally, \$17,000 in prior year funds will be available to support CDBG-funded activities. It is important to note that due to the delay in the approval of the 2019 federal budget, the City will follow HUD's guidance for developing the draft 2019-20 Action Plan (i.e., HUD CPD Notice 19-01). The draft Action Plan and related notice indicate that once HUD announces CDBG allocations, activities recommended for FY 2019-20 CDBG funding will be proportionally increased or decreased from the estimated funding levels to match the actual grant allocation, or as directed by the City Council. The FY 2019-20 Fiscal Year begins July 1, 2019, and ends June 30, 2020.

November 2020 Amendment

On March 27, 2020, President Trump signed the Coronavirus Aid, Relief, and Economic Security Act of 2020 (the CARES Act). The CARES Act provides \$5 billion in Community Development Block Grant (CDBG) funds to assist "America's low-income families and most vulnerable citizens." CDBG-CV must be used to prevent, prepare for, or respond to the Coronavirus (COVID-19). Funds may not be used to pay costs if another source of financial assistance is available.

On April 2, 2020, HUD notified the City it would receive \$122,110 in Community Development Block Grant – Coronavirus (CDBG-CV) Round 1 funds under the CARES Act. For the City to receive and use CDBG-CV funds, the City amended the 2019-2020 CDBG Annual Action Plan. This amendment described how CDBG-CV Round 1 funds would be allocated. On May 13, 2020, the Rancho Santa Margarita City Council approved the first amendment to the 2019-2020 Annual Action Plan, which allocated CDBG-CV Round 1 funds to support five community-based nonprofit organizations. Funds are to be used to assist lower-income City residents that have been impacted by the pandemic. Additionally, the City Council approved

the use of CDBG-CV funds to help small businesses that have been financially affected by social distancing, stay-at-home orders, and mandatory closures.

On September 11, 2020, HUD announced the third round of CDBG-CV funding (Round 3), of which the City has been awarded \$288,639. A second amendment to the 2019-2020 Annual Action Plan is necessary to receive and to use Round 3 CDBG-CV funds. Round 3 funds will be used to provide expanded social service grants to local nonprofits that will provide assistance to lower-income residents experiencing food and housing insecurity. Additionally, approximately six percent of Round 3 funds will be allocated for CDBG-CV program administration.

2. Summarize the objectives and outcomes identified in the Plan

Summarized below are five-year CDBG program objectives and goals identified in the 2015-2019 Consolidated Plan. Also included are the corresponding goals for FY 2019-20:

- Public Infrastructure Improvements: Example – street and sidewalk improvements. 5-Yr. Goal: assist 5,000 individuals. FY 2019-20 Goal: 1 project (ADA sidewalk ramps TBD).
- Housing Rehabilitation: Example – minor home improvements. 5-Yr. Goal: rehabilitate 5 housing units. FY 2019-20 Goal: rehabilitate 3 housing units.
- Homelessness Prevention: Example – rent payments to prevent eviction. 5-Yr. Goal: assist 50 individuals. FY 2019-20 Goal: Assist 52 individuals, *plus 105 individuals with CDBG-CV Round 1 and 3 funding.*
- Emergency & Transitional Shelter: Example – short-term housing for homeless. 5-Yr. Goal: assist 5 individuals. FY 2019-20 Goal: Assist 6 individuals.
- Rapid Rehousing Assistance: Example – access to homeless support services and permanent housing. 5 Yr. Goal: assist 2 individuals. FY 2019-20 Goal: Assist 22 individuals.
- Senior/Frail Elderly Services: Example – in-home support services. 5-Yr. Goal: assist 50 individuals. FY 2019-20 Goal: Assist 20 individuals *plus 75 individuals with CDBG-CV Round 1 and Round 3 funding.*
- Services for Disabled: Example – employment counseling/placement services. 5-Yr. Goal: assist 50 individuals. FY 2019-20 Goal: Assist 8 individuals.
- Youth Services – 5-Yr. Goal: Assist 10 Persons. FY 2019-20 Goal: Assist 30 individuals *plus 50 individuals with CDBG-CV Round 1 funding.*
- Low and Moderate-Income Persons: Example – food bank services. 5-Yr. Goal: assist 5,000 individuals. FY 2019-20 Goal: Assist 200 individuals *plus 1,000 individuals with CDBG-CV Round 3 funding.*
- Program Administration/Fair Housing: Example – program oversight and fair housing education services. 5-Yr. Goal: assist 500 households. FY 2019-20 Goal: Assist 50 households (95 individuals).
- *Small Business Assistance: Example – grants to help stabilize businesses that have experienced losses resulting from social distancing, stay-at-home orders, and mandatory closures. FY 2019-20 Goal: Assist 11 Businesses with CDBG-CV Round 1 funding.*

3. Evaluation of past performance

With respect to past performance, the current fiscal year (FY 2018-19) is the fourth year of the City's 2015-2019 Consolidated Plan cycle, but is not complete. Fiscal Year 2017-18 is the most recent complete year - a table that summarizes the Consolidated Plan accomplishments through FY 2017-18, and one-year accomplishments for FY 2017-18 is provided as **Attachment 1**.

4. Summary of Citizen Participation Process and consultation process

An important component of preparing the Consolidated Plan and the Annual Action Plans is the input of residents and community stakeholders. The following efforts were taken to obtain public input:

- Staff held an outreach and training meeting for social service agencies that serve Rancho Santa Margarita residents. The meeting also provided staff an opportunity to solicit input from service providers regarding community service needs.
- The City's Community Development Block Grant Public Service Grant Committee (CDBG Committee) held a public meeting during which it evaluated social service grant proposals and prioritized needs by developing funding priorities for the City Council's consideration.
- A public review/comment period provided the community with an opportunity to review and shape the 2019-20 Annual Action Plan.
- A City Council public meeting provided service providers and residents the opportunity to review and comment on the preliminary FY 2019-20 CDBG expenditure plan.
- A City Council public hearing provided an additional forum for public input.

November 2020 Amendment

- *A 5-day public review and comment period to provide members of the public an opportunity to review the proposed use of CDBG-CV Round 3 funds.*
- *A City Council public hearing to provide an additional opportunity for public input regarding the proposed use of CDBG-CV Round 3 funds.*

5. Summary of public comments

No public comments were received during the 30-day public comment period. Two representatives of applicants for CDBG public service grant funds addressed the City Council at the first of two City Council meetings. These applicants provided a short overview of their respective programs and how they assist lower-income residents. They thanked the Council for past support and asked that the Council support the grant recommendations for FY 2019-20.

November 2020 Amendment

See Attachment A.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments or views were not accepted – none were rejected.

November 2020 Amendment

See Attachment A.

7. Summary

The goals and objectives of the 2015-2019 Consolidated Plan and the 2019-2020 Annual Action Plan are summarized above. The Action Plan identifies the activities the City will fund with \$231,068 in CDBG funds to address the priority needs identified in the Consolidated Plan. Activities to be funded include public infrastructure improvements, minor home improvement services, public service grants, and program administration (including fair housing services).

November 2020 Amendment

In April 2020, HUD notified the City it would receive \$122,110 in CDBG-CV Round 1 funds under the CARES Act. CDBG-Funds must be used to prevent, prepare for, or respond to local impacts of the COVID-19 pandemic. CDBG-CV may not be used to pay costs if another financial assistance source is available to pay these costs. For the City to receive and use CDBG-CV Round 1 funds, the City amended the 2019-2020 Annual Action Plan.

On September 11, 2020, HUD announced the third round of CDBG-CV funding, including \$288,639 in CDBG-CV funds for the City of Rancho Santa Margarita. Similar to Round 1, the City is required to amend the 2019-2020 Annual Action Plan to receive and allocate funds. Round 3 CDBG-CV funds will be used to provide resources to local nonprofit organizations that will help lower-income City residents experience food and housing insecurity due to the economic impacts of the COVID-19 pandemic. Additionally, funds will be allocated for CDBG-CV administration (approximately six percent of Round 3 funds).

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role | Name | Department/Agency |
|--------------------|------------------------|----------------------|
| CDBG Administrator | RANCHO SANTA MARGARITA | Development Services |

Table 1 – Responsible Agencies

Narrative (optional)

The City of Rancho Santa Margarita’s Development Services Department is primarily responsible for the preparation of the Consolidated Plan, Annual Action Plan, year-end performance report, and the overall administration of CDBG funds.

Consolidated Plan Public Contact Information

Primary contact is Mike Linares, 22112 El Paseo, Rancho Santa Margarita, CA 92688

(949) 635-1800 X6702 – mlinares@cityofrsm.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Pursuant to HUD regulations, the City took several steps to solicit the input of community residents and stakeholders as it prepared the 2019-2020 Annual Action Plan. Consultation efforts included a public meeting and hearing. The City also consulted with regional agencies, special districts, and neighboring cities. Utilizing the City's internet webpage and local newspaper, residents of the City were also notified of the opportunities to review and comment on the draft 2019-2020 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Rancho Santa Margarita consulted with the County of Orange Housing Authority (OCHA) in order to assess the needs of lower income Rancho Santa Margarita renters. Additionally, City staff consulted with established housing service providers regarding the housing maintenance needs of senior and lower income homeowners.

Through the annual public service grant funding solicitation process, the City can ascertain if there are services City residents require. Through this process, CDBG funding can be focused on existing and emerging service needs. Examples of services assessed include senior services, youth services, disabled adult services, and programs to assist households at risk of becoming homeless and the homeless.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

As part of its CDBG public service grant solicitation process, the City screened grant applications to identify which requests will help address the needs of the community's homeless, including homeless families with children. Similarly, applications were screened for services that will help prevent homelessness. As a participant in the Orange County Continuum of Care (OC-CoC) planning process, the City provides information regarding the activities it will fund to address local homeless issues. This information is used by the OC-CoC to prepare the regional application to HUD for Homeless Assistance Grant funds. As needed, City staff will provide certifications of consistency with the Consolidated Plan and other forms of support for the OC-CoC.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City is not a recipient of Emergency Solutions Grant (ESG) funds; therefore, it does not assist the OC-CoC with the determination of ESG allocations, evaluating outcomes, or developing policies and procedures for the administration of Homeless Management Information System (HMIS).

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities (see Table 2):

Table 2 – Agencies, groups, organizations who participated

| | | |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Agency/Group/Organization | Orange County Housing Authority |
| | Agency/Group/Organization Type | Public Housing Authority (PHA) |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Public Housing Needs |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Provided data regarding households receiving HUD rental assistance and regarding households on the waitlist for housing assistance. |
| 2 | Agency/Group/Organization | 211 Orange County |
| | Agency/Group/Organization Type | Services-homeless |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Homeless Management Information System (HMIS) |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Provided data regarding regional and local homeless, housing/service gaps for homeless, and HMIS management. |
| 3 | Agency/Group/Organization | Fair Housing Council of Orange County |
| | Agency/Group/Organization Type | Service-Fair Housing |
| | What section of the Plan was addressed by Consultation? | Impediments to Fair Housing |

| | | |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Provided data regarding fair housing issues in the community and input regarding impediments to fair housing. Also, assisted in developing action steps to address impediments to fair housing. |
| 4 | Agency/Group/Organization | Age Well Senior Services |
| | Agency/Group/Organization Type | Services-Elderly Persons |
| | What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs Anti-poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Provided input regarding the housing and service needs of seniors, including homebound seniors. |
| 5 | Agency/Group/Organization | Families Forward |
| | Agency/Group/Organization Type | Services - Housing Services- Homeless |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Provided input regarding housing and service needs of homeless individuals and households at risk of becoming homeless. |

| | | |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| 6 | Agency/Group/Organization | Family Assistance Ministry |
| | Agency/Group/Organization Type | Services - Housing Services - Homeless |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Anti-poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Provided input regarding housing and service needs of homeless individuals and households at risk of becoming homeless. |
| 7 | Agency/Group/Organization | Laura's House |
| | Agency/Group/Organization Type | Services-Victims of Domestic Violence |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Families with children |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Provided input regarding the housing and service needs of victims of domestic violence. |
| 8 | Agency/Group/Organization | South County Outreach |
| | Agency/Group/Organization Type | Services - Housing Services - Homeless |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Families with children Homelessness Strategy Needs of Low/Mod persons |

| | | |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Provided input regarding the needs of lower income households specifically, individuals/households at risk of becoming homeless. |
| 9 | Agency/Group/Organization | Vocational Visions |
| | Agency/Group/Organization Type | Services-Persons with Disabilities |
| | What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Provided input regarding needs of adults with developmental disabilities, specifically developing economic opportunities for this special needs population. |
| 10 | Agency/Group/Organization | Habitat for Humanity - Orange County |
| | Agency/Group/Organization Type | Housing |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Anti-poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Provided input on residential housing units in need of minor home repairs. |

Identify any Agency Types not consulted and provide rationale for not consulting

The City made an effort to have an open consultation process; all types of service agencies were welcome to participate.

Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|--------------------------------------------------|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Continuum of Care | 211-Orange County | Helped the City establish program goals to address the needs of Rancho Santa Margarita homeless. Includes regional and local Point In Time survey, 10-Year Plan to End Homelessness, and Discharge Planning |
| 5-Yr. & 1-Yr. PHA Plans | Orange County Housing Authority | Provided information regarding rental housing assistance voucher and certificate programs available to city residents. |
| City of RSM 2013-2021 General Plan | City of Rancho Santa Margarita | Provided information regarding housing priorities and program goals. |
| City of RSM Capital Improvement Plan | City of Rancho Santa Margarita | Helped to identify priority capital projects that may be CDBG-eligible. |
| Regional Analysis of Impediments to Fair Housing | 16 OC HUD Grantee Cities | Identified access to fair housing impediments and outlined a plan to address impediments. |

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City took several steps to obtain public input regarding the Annual Action Plan:

Social Service Agencies Training/Outreach Meeting: December 6, 2018, meeting for social service agencies that serve Rancho Santa Margarita residents. The meeting provided staff an opportunity to solicit the input of service providers regarding community service needs.

Public Meetings and Hearings: The City's CDBG Committee held a public meeting on February 21, 2019, during which committee members accepted public testimony from service providers regarding social services needs in the community. The City Council held a meeting on March 27, 2019, and a public hearing on April 24, 2019, to provide additional opportunities for comment on the draft Annual Action Plan.

November 2020 Amendment

Public Hearing: The City Council held a hearing on November 12, 2020, to accept public comments regarding the second amendment to the City's 2015-2019 Consolidated Plan/2019-2020 Annual Action Plan for the use of CDBG-CV Round 3 funds.

Notices/Website: The public comment period and public hearing was noticed in the local newspaper. Additionally, the draft Annual Action Plan was posted on the City's website for public review and comment, and a hard copy was made available during the required 30-day public comment period which was held from March 23, 2019, to April 22, 2019 (see **Attachment 2**).

November 2020 Amendment

*As HUD authorized, a notice was posted on the City's website announcing the availability of the proposed second amendment to the 2015-2019 Consolidated Plan/2019-2020 Annual Action Plan for the use of CDBG-CV Round 3 funds (see **Attachment A**).*

Citizen Participation Outreach

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of Comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|------------------|------------------------------|----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------|
| 1 | Public Meeting | Non-targeted/broad community | 12/6/18: 17 social service providers | Provided input regarding the needs of homeless, senior, youths and other lower income populations | None | NA |
| 2 | Public Meeting | Non-targeted/broad community | 2/21/19: Members of the City's CDBG Committee | The Committee accepted information regarding social service needs and developed funding recommendations for Council consideration | None | NA |
| 3 | Public Meeting | Non-targeted/broad community | 3/27/19: City Council meeting to obtain input regarding the preliminary 2019 CDBG expenditure plan | Representatives of 2 applicants spoke in support of the funding recommendation | None | NA |

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of Comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|------------------|------------------------------|------------------------------------------------------------------|------------------------------|----------------------------------------------|--------------------------------------------------------------------------------------------------|
| 4 | Newspaper Ad | Non-targeted/broad community | Public notice of 30-day public comment period and public hearing | None | NA | NA |
| 5 | Public Hearing | Non-targeted/broad community | 4/24/19: City Council public hearing | None | NA | NA |
| 6 | Internet Posting | Non-targeted/broad community | Public notice of 5-day public comment period and public hearing | See Attachment A | NA | www.cityofrsm.org |
| 7 | Public Hearing | Non-targeted/broad community | 5/13/20: City Council public hearing | See Attachment A | NA | www.cityofrsm.org/129/Agendas-Minutes |
| 8 | Internet Posting | Non-targeted/broad community | Public notice of 5-day public comment period and public hearing | TBD | TBD | www.cityofrsm.org |
| 9 | Public Hearing | Non-targeted/broad community | 11/12/20: City Council public hearing | TBD | TBD | www.cityofrsm.org/129/Agendas-Minutes |

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Recent fluctuations in CDBG funding makes it difficult to estimate the amount that will be available for programming from year to year. HUD has announced 2019 CDBG allocation; the City anticipates it will receive \$214,068 in CDBG funds for FY 2019-20. Additionally, \$17,000 in prior year funds will be available to support CDBG-funded activities. Consistent with HUD guidance, activities recommended for FY 2019-20 CDBG funding were proportionally increased from the estimated funding levels listed in the draft Annual Action Plan in order to match the actual grant allocation as announced by HUD.

In addition to CDBG funds the City allocates General Fund resources for senior and youth programs (i.e., Bell Tower Regional Community Center programs), and the Orange County Housing Authority administers HUD’s housing rental assistance voucher/certificate program.

November 2020 Amendment

On April 2, 2020, HUD notified the City it would receive \$122,110 in Round 1 CDBG-CV funds under the CARES Act of 2020. On September 11, 2020, HUD announced Round 3 CDBG-CV funding; the City will receive \$288,639. Total CDBG-CV funds awarded to the City equals \$410,749.

Anticipated Resources

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 5 | | | | Expected Amount Available Remainder of ConPlan \$ | Narrative Description |
|---------|------------------------|--------------------------------------------------------------------------|----------------------------------|--------------------|--------------------------|-----------|---------------------------------------------------|---------------------------------------------------------------------------------|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| CDBG | public - federal | Admin & Planning Housing Public Improvements Public Services | 214,068 | 0 | 17,000 | 231,068 | 0 | Annual allocation of CDBG funds from HUD plus prior year uncommitted CDBG funds |

| | | | | | | | | |
|------------------------------|---------------------------------|-----------------------------------------------------|----------------|----------|----------|----------------|----------|--------------------------------------------------------------------------------------------------------------|
| <i>CDBG-CV (Round 1)</i> | <i>public - federal</i> | <i>Economic Development Public Services</i> | <i>112,110</i> | <i>0</i> | <i>0</i> | <i>112,110</i> | <i>0</i> | <i>Special allocation of CDBG funds from HUD to prepare, prevent or respond to COVID-19</i> |
| <i>CDBG-CV (Round 3)</i> | <i>public - federal</i> | <i>Public Services Admin & Planning</i> | <i>288,639</i> | <i>0</i> | <i>0</i> | <i>288,639</i> | <i>0</i> | <i>Special allocation of CDBG funds from HUD to prevent, prepare for, or respond to COVID-19</i> |

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City contracts with the Boys and Girls Club to provide after-school recreation and education services for elementary and middle school-age children. The City also contracts with Age Well Senior Services for a variety of senior services such as congregate meals and home-delivered meals. A total of \$192,000 in City General Funds is expected to be allocated for these services. Based on income information collected by the Boys and Girls Club, the majority of youth accessing the Youth Center are from low- and moderate-income households. Seniors age 62 plus are presumed CDBG program beneficiaries; therefore, General Fund resources allocated for both programs can be considered CDBG leveraging resources.

CDBG does not have a match requirement.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Rancho Santa Margarita is a master planned community that is virtually built out. Due to the lack of vacant land, opportunities for development of housing are extremely limited.

Discussion

Funding resources to implement the City's Consolidated Plan are limited. It is anticipated that CDBG funding will continue to fluctuate in future years. OCHA has aggressively pursued new housing assistance vouchers and certificates resources; the City will continue to support OCHA's efforts to secure new rental assistance resources. Additionally, for the foreseeable future, the City will continue to support seniors and youths with programs offered through the Bell Tower Regional Community Center with local funds.

As outlined above, Rancho Santa Margarita has virtually no vacant land, therefore, no publically owned land (or other property) within the City has been identified for future housing development.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|------------------------------------|------------|----------|-----------------------------------|-----------------------------|----------------------------------|-------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Public Infrastructure Improvements | 2015 | 2019 | Non-Housing Community Development | CDBG Eligible Area Citywide | Public Facilities | CDBG: \$134,908 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: TBD Persons Assisted |
| 2 | Housing Rehabilitation | 2016 | 2019 | Affordable Housing | Citywide | Owner Occupied Housing | CDBG: \$21,250 | Homeowner Housing Rehabilitated: 3 Household Housing Unit |
| 3 | Senior/Frail Elderly Services | 2015 | 2019 | Non-Homeless Special Needs | | Senior/Frail Elderly Services | CDBG: \$6,415 <i>CDBG-CV (Round 1): \$14,445</i> <i>CDBG-CV (Round 3): \$15,955</i> | Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted <i>plus 75 Persons Assisted with CDBG-CV Round 1 and Round 3</i> |
| 4 | Low- and Moderate-Income Persons | 2015 | 2019 | Non-Housing Community Development | Citywide | Low- and Moderate-Income Persons | CDBG: \$7,500 <i>CDBG-CV (Round 3): \$10,000</i> | Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted <i>plus 1,000 Persons Assisted with CDBG-CV Round 3</i> |

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|-------------------------|------------|----------|----------------------------|-----------------|-------------------------------|------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| 5 | Homelessness Prevention | 2015 | 2019 | Homeless | Citywide | Homeless Services and Housing | CDBG: \$7,500 CDBG-CV (Round 1): \$12,448 CDBG-CV (Round 3): \$245,552 | Homelessness Prevention: 252 Persons Assisted <i>plus 105 Persons Assisted with CDBG-CV Round 1 and Round 3</i> |
| 6 | Emergency Shelter | 2015 | 2019 | Homeless | Citywide | Homeless Services and Housing | CDBG: \$4,280 | Homeless Person Overnight Shelter: 5 Persons Assisted |
| 7 | Rapid Rehousing | 2015 | 2019 | Homeless | Citywide | Homeless Services and Housing | CDBG: \$7,500 | Homeless Person Overnight Shelter: 15 Persons Assisted |
| 8 | Youth Services | 2015 | 2019 | Non-Homeless Special Needs | Citywide | Youth Services | CDBG: \$4,815 CDBG: CV (Round 1) \$10,000 | Public service activities other than Low/Moderate Income Housing Benefit: 30 Persons Assisted <i>plus 100 Persons Assisted with CDBG-CV</i> |
| 9 | Disabled Services | 2015 | 2019 | Non-Homeless Special Needs | Citywide | Services for Disabled | CDBG: \$1,600 | Public service activities other than Low/Moderate Income Housing Benefit: 8 Persons Assisted |
| 10 | Program Administration | 2015 | 2019 | Administration | Citywide | Administration | CDBG: \$42,800 CDBG-CV (Round 3): \$17,132 | Other: 50 Other (Households) <i>Other:</i> |

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|----------------------|------------|----------|----------------------|-----------------|----------------------|--------------------------|---------------------------|
| 11 | Economic Development | 2019 | 2019 | Economic Development | Citywide | Economic Development | CDBG (Round 1): \$85,217 | Businesses: 11 Businesses |

Table 6 – Goals Summary

Goal Descriptions

| | | |
|---|------------------|-------------------------------------------------------------------------------------------|
| 1 | Goal Name | Public Infrastructure Improvements |
| | Goal Description | Street, sidewalk, landscape, and other public improvements |
| 2 | Goal Name | Housing Rehabilitation |
| | Goal Description | Minor home improvement for owner-occupied housing units |
| 3 | Goal Name | Senior/Frail Elderly Services |
| | Goal Description | Support services for seniors and frail elderly. |
| 4 | Goal Name | Low and Moderate-Income Persons |
| | Goal Description | Safety net services for lower-income households |
| 5 | Goal Name | Homelessness Prevention |
| | Goal Description | Direct financial assistance for rent or utilities to prevent loss of housing or utilities |
| 6 | Goal Name | Emergency Shelter |
| | Goal Description | Short-term shelter and wrap-around services for homeless households |
| 7 | Goal Name | Rapid Rehousing Housing |
| | Goal Description | Access to permanent housing with wrap-around supportive services |

| | | |
|-----------|-------------------------|---------------------------------------------------------------------------------------------------|
| 8 | Goal Name | Youth Services |
| | Goal Description | Provide quality social services for youth and children |
| 9 | Goal Name | Disabled Services |
| | Goal Description | Support services for individuals with disabilities that help maintain and improve quality of life |
| 10 | Goal Name | Program Administration |
| | Goal Description | Program administration and fair housing services, <i>and CDBG-CV program administration</i> |
| 11 | Goal Name | <i>Economic Development</i> |
| | Goal Description | <i>Financial assistance to small businesses impacted by COVID-19</i> |

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City is not a recipient of HOME funds; however, CDBG funds are allocated to assist lower income households to improve their primary residence through the City’s Minor Home Repair Program. It is anticipated that three participating households will be low-income (under 50% of the county median income).

Projects

AP-35 Projects – 91.220(d)

Introduction

The one-year expenditure plan for FY 2019-20 will utilize \$231,068 in CDBG resources to carry out 11 activities. Activities to be undertaken include public infrastructure improvements, minor home repairs, public service grants, and program administration (including fair housing services). It is important to note that funding levels for activities listed below were adjusted from estimated funding levels to match the City’s actual 2019 allocation once announced by HUD, and as approved by the City Council.

Projects

| # | Project Name |
|----|---------------------------------------------------------|
| 1 | ADA Curb Ramp Installation FY 19-20 |
| 2 | Minor Home Repair Program |
| 3 | Age Well Senior Services |
| 4 | Alzheimer's OC |
| 5 | Families Forward |
| 6 | Family Assistance Ministries |
| 7 | Parentis Health Foundation |
| 8 | South County Outreach |
| 9 | Vocational Visions |
| 10 | Fair Housing |
| 11 | Program Administration |
| 12 | <i>CDBG-CV Age Well Senior Services</i> |
| 13 | <i>CDBG-CV Families Forward</i> |
| 14 | <i>CDBG-CV Family Assistance Ministries</i> |
| 15 | <i>CDBG-CV South County Outreach</i> |
| 16 | <i>CDBG-CV Boys and Girls Club of Capistrano Valley</i> |
| 17 | <i>CDBG-CV Small Business Grant Program</i> |
| 18 | <i>CDBG-CV RSM Cares</i> |
| 19 | <i>CDBG-CV Administration</i> |

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Per data from the Consolidated Plan, the elderly, individuals with special needs, and extremely low-income households are contributing significant portions of their income toward housing. The City will allocate a portion of CDBG funds for activities that address the service needs of these residents. Specifically, CDBG funds are allocated to help lower income senior and disabled homeowners undertake

minor repairs to their primary residence. The City will also encourage and support OCHA to apply for additional rental assistance resources from HUD in order to assist more Rancho Santa Margarita renter households. Public infrastructure improvements planned for the year will improve accessibility for persons with disabilities.

AP-38 Project Summary

Project Summary Information

Table 8 – Project Summary

| | | |
|----------|------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Project Name | ADA Curb Ramp Installation FY 19-20 |
| | Target Area | Citywide |
| | Goals Supported | Public Infrastructure Improvements |
| | Needs Addressed | Public Infrastructure |
| | Funding | CDBG: \$134,908 |
| | Description | Installation of sidewalk curb ramps that comply with current ADA regulations |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | 3,165 disabled individuals citywide (per HUD 2018 data) – HUD online data source for disabled individuals currently no available. |
| | Location Description | CT: 321.34 BG: 3, CT: 320.49 BG: 4, CT: 320.53 BG: 3 & CT: 320.56 BG: 2 |
| | Planned Activities | Installation of sidewalk curb ramps that comply with current ADA regulations. |
| 2 | Project Name | Minor Home Repair Program |
| | Target Area | Citywide |
| | Goals Supported | Housing Rehabilitation |
| | Needs Addressed | Owner Occupied Housing |
| | Funding | CDBG: \$21,250 |
| | Description | Minor home improvement grants |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | 3 low- and moderate-income homeowners. |
| | Location Description | Citywide |
| | Planned Activities | Minor home improvements to address basic health, safety, and accessibility concerns. Work to be carried out in partnership with a community nonprofit. |

| | | |
|----------|------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| 3 | Project Name | Age Well Senior Services |
| | Target Area | Citywide |
| | Goals Supported | Senior/Frail Elderly Services |
| | Needs Addressed | Senior/Frail Elderly Services |
| | Funding | CDBG: \$4,815 |
| | Description | Services for homebound seniors |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | 15 homebound or frail elderly |
| | Location Description | Citywide |
| | Planned Activities | Case management and in-home support services for homebound seniors |
| 4 | Project Name | Alzheimer's Orange County |
| | Target Area | Citywide |
| | Goals Supported | Senior/Frail Elderly Services |
| | Needs Addressed | Senior/Frail Elderly Services |
| | Funding | CDBG: \$1,600 |
| | Description | Services for adults with dementia and disabilities |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | 5 elderly and disabled adults |
| | Location Description | Citywide |
| | Planned Activities | Adult daycare for disabled seniors and individuals with Alzheimer's, dementia and other disabilities |
| 5 | Project Name | Families Forward |
| | Target Area | Citywide |
| | Goals Supported | Rapid Rehousing |
| | Needs Addressed | Homeless Services and Housing |

| | | |
|----------|------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Funding | CDBG: \$7,500 |
| | Description | Rapid rehousing for homeless families with children |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | 20 homeless individuals |
| | Location Description | Citywide |
| | Planned Activities | Rapid rehousing and support services for homeless families with children |
| 6 | Project Name | Family Assistance Ministry |
| | Target Area | Citywide |
| | Goals Supported | Homelessness Prevention Emergency Shelter |
| | Needs Addressed | Homeless Services and Housing |
| | Funding | CDBG: \$4,280 |
| | Description | Housing and support for homeless and homelessness prevention assistance for the near homeless |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | 25 homeless individuals |
| | Location Description | Citywide |
| | Planned Activities | Emergency shelter (4 individuals), transitional housing (2 individuals), rapid rehousing (2 individuals) & rent to prevent eviction (17 individuals) |
| 7 | Project Name | South County Outreach |
| | Target Area | Citywide |
| | Goals Supported | Low and Moderate-Income Persons |
| | Needs Addressed | Low and Moderate-Income Persons |
| | Funding | CDBG: \$7,500 |

| | | |
|----------|------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Description | Safety net and homelessness prevention assistance |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | 235 low- and moderate-income individuals |
| | Location Description | 8 Whitney, Irvine CA |
| | Planned Activities | Rent and/or utility assistance to prevent eviction or utility service shut-off and access to foodbank (200 individuals) |
| 8 | Project Name | Parentis Health Foundation |
| | Target Area | Citywide |
| | Goals Supported | Youth Services |
| | Needs Addressed | Youth Services |
| | Funding | CDBG: \$4,815 |
| | Description | Children's literacy program that links students age 5 to 11 with a trained older adult tutor |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | 30 youths |
| | Location Description | Bell Tower Community Center 22232 El Paseo, Rancho Santa Margarita |
| | Planned Activities | Intensive one-on-one reading support for students that do not read at grade level. Tutoring provided by trained older adult volunteers. Support is provided for an entire school year. |
| 9 | Project Name | Vocational Visions |
| | Target Area | Citywide |
| | Goals Supported | Services for Disabled |
| | Needs Addressed | Services for Disabled |
| | Funding | CDBG: \$1,600 |
| | Description | Employment assistance for adults with developmental disabilities |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families | 8 adults with developmental disabilities |

| | | |
|-----------|------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| | that will benefit from the proposed activities | |
| | Location Description | 26041 Pala, Mission Viejo CA |
| | Planned Activities | Employment services for adults with developmental disabilities |
| 10 | Project Name | Fair Housing Services |
| | Target Area | Citywide |
| | Goals Supported | Program Administration |
| | Needs Addressed | Administration |
| | Funding | CDBG: \$3,300 |
| | Description | Fair housing outreach, education, and enforcement services |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | 50 households (95 individuals) |
| | Location Description | Citywide |
| | Planned Activities | Fair housing outreach, education, and enforcement services to help address impediments to fair housing. |
| 11 | Project Name | Program Administration |
| | Target Area | Citywide |
| | Goals Supported | Program Administration |
| | Needs Addressed | Administration |
| | Funding | CDBG: \$39,500 |
| | Description | CDBG program oversight and coordination |
| | Target Date | 6/30/2020 |
| | Estimate the number and type of families that will benefit from the proposed activities | NA |
| | Location Description | 22112 El Paseo, Rancho Santa Margarita CA, City Hall |
| | Planned Activities | CDBG program oversight and coordination including preparation of applications, reports, |

| | | |
|-----------|------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | and program planning documents. |
| 12 | Project Name | <i>CDBG-CV Age Well Senior Services</i> |
| | Target Area | <i>Citywide</i> |
| | Goals Supported | <i>Senior/Frail Elderly Services</i> |
| | Needs Addressed | <i>Senior/Frail Elderly Services</i> |
| | Funding | <i>CDBG-CV (Round 1): \$14,445 CDBG-CV (Round 3): \$15,955</i> |
| | Description | <i>CDBG-CV funds to cover program costs resulting from increasing demand for meal programs due to COVID-19</i> |
| | Target Date | <i>06/30/2023</i> |
| | Estimate the number and type of families that will benefit from the proposed activities | <i>75 seniors assisted with meal programs</i> |
| | Location Description | <i>Citywide</i> |
| | Planned Activities | <i>CDBG-CV funds will be used to cover program costs resulting from increased demand for senior meal programs due to COVID-19 social distancing and stay-at-home orders.</i> |
| 13 | Project Name | <i>CDBG-CV Families Forward</i> |
| | Target Area | <i>Citywide</i> |
| | Goals Supported | <i>Homelessness Prevention</i> |
| | Needs Addressed | <i>Homeless Services and Housing</i> |
| | Funding | <i>CDBG-CV (Round 1): \$4,686 CDBG-CV (Round 3): \$81,314</i> |
| | Description | <i>Housing and food assistance for households impacted by COVID-19</i> |
| | Target Date | <i>06/30/2023</i> |
| | Estimate the number and type of families that will benefit from the proposed activities | <i>Assistance for 35 individuals with CDBG-CV funds</i> |
| | Location Description | <i>Citywide</i> |
| | Planned Activities | <i>Food and housing assistance and support services for households impacted by COVID-19</i> |
| 14 | Project Name | <i>CDBG-CV Family Assistance Ministries</i> |

| | | |
|-----------|------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| | Target Area | Citywide |
| | Goals Supported | Homelessness Prevention |
| | Needs Addressed | Homeless Services and Housing |
| | Funding | CDBG-CV (Round 1): \$3,076 CDBG-CV (Round 3) \$82,924 |
| | Description | Housing/utility and food assistance for households impacted by COVID-19 |
| | Target Date | 06/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | Assistance for 35 individuals with CDBG-CV funds |
| | Location Description | Citywide |
| | Planned Activities | Food and housing assistance and support services for households impacted by COVID-19 |
| 15 | Project Name | CDBG-CV South County Outreach |
| | Target Area | Citywide |
| | Goals Supported | Homelessness Prevention |
| | Needs Addressed | Homeless Services and Housing |
| | Funding | CDBG-CV (Round 1): \$4,686 CDBG-CV (Round 3): \$81,314 |
| | Description | Housing/utility and food assistance for households impacted by COVID-19 |
| | Target Date | 06/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | Assistance for 35 individuals with CDBG-CV funds |
| | Location Description | Citywide |
| | Planned Activities | Food and housing assistance and support services for households impacted by COVID-19 |
| 16 | Project Name | CDBG-CV Boys and Girls Club of Capistrano Valley |
| | Target Area | Citywide |
| | Goals Supported | Youth Services |
| | Needs Addressed | Youth Services |
| | Funding | CDBG-CV: \$10,000 |

| | | |
|-----------|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Description | <i>After-school recreation and homework assistance program</i> |
| | Target Date | <i>06/30/2021</i> |
| | Estimate the number and type of families that will benefit from the proposed activities | <i>50 youths</i> |
| | Location Description | <i>Citywide</i> |
| | Planned Activities | <i>After-school recreation and homework assistance program – funds to be used to support distance learning/tutoring training, setup, and materials necessitated by social distancing and stay-at-home orders.</i> |
| 17 | Project Name | <i>CDBG-CV Small Business Grant Program</i> |
| | Target Area | <i>Citywide</i> |
| | Goals Supported | <i>Economic Development</i> |
| | Needs Addressed | <i>Economic Development</i> |
| | Funding | <i>CDBG-CV: \$85,217</i> |
| | Description | <i>Grant funds to support small businesses impacted by COVID-19</i> |
| | Target Date | <i>06/30/2021</i> |
| | Estimate the number and type of families that will benefit from the proposed activities | <i>11 businesses</i> |
| | Location Description | <i>Citywide</i> |
| | Planned Activities | <i>Grant funds to support small businesses impacted by COVID-19 social distancing and stay-at-home orders</i> |
| 18 | Project Name | <i>RSM Cares</i> |
| | Target Area | <i>Citywide</i> |
| | Goals Supported | <i>Low and Moderate-Income Persons</i> |
| | Needs Addressed | <i>Safety net services for lower-income households</i> |
| | Funding | <i>CDBG-CV (Round 3): \$10,000</i> |
| | Description | <i>Foodbank services</i> |
| | Target Date | <i>06/30/2023</i> |

| | | |
|-----------|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| | Estimate the number and type of families that will benefit from the proposed activities | 1,000 individuals |
| | Location Description | Citywide |
| | Planned Activities | Drive-through food bank for households impacted by COVID-19 |
| 19 | Project Name | CDBG-CV Administration |
| | Target Area | Citywide |
| | Goals Supported | Program Administration |
| | Needs Addressed | Administration |
| | Funding | CDBG-CV (Round 3): \$17,132 |
| | Description | CDBG-CV program oversight and coordination |
| | Target Date | 6/30/2023 |
| | Estimate the number and type of families that will benefit from the proposed activities | NA |
| | Location Description | 22112 El Paseo, Rancho Santa Margarita CA, City Hall |
| | Planned Activities | CDBG-CV program oversight and coordination, including preparation of reports and program planning documents |

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Activities slated for CDBG-funding during FY 2019-20 will be available on a citywide basis to income-eligible individuals (i.e., limited clientele) or presumed eligible (e.g. ADA improvements). Although not applicable to any proposed FY 2019-20 activities, a map of the City’s CDBG eligible Census Tract Block Groups is provided as **Attachment 3** (i.e., area- wide benefit).

Geographic Distribution

| Target Area | Percentage of Funds |
|--------------------|---------------------|
| CDBG Eligible Area | 0 |
| Citywide | 100 |

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

CDBG funding is allocated on a citywide basis since the City’s primary intent is to use CDBG funds to assist eligible households that are in need of services regardless of where they live in the City. Activities carried out in CDBG eligible areas are intended to upgrade, rehabilitate, or install infrastructure or facilities that also benefit eligible residents.

Discussion

As indicated above, CDBG funds are primarily focused on programs that serve lower income Rancho Santa Margarita residents regardless of where they live.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

With limited CDBG funding, the City anticipates undertaking limited housing activity during FY 2019-20. The City will continue to fund its minor home repair program for senior and disabled homeowners in partnership with Habitat for Humanity.

| One Year Goals for the Number of Households to be Supported | |
|-------------------------------------------------------------|----------|
| Homeless | 0 |
| Non-Homeless | 3 |
| Special-Needs | 0 |
| Total | 3 |

Table 9 - One Year Goals for Affordable Housing by Support Requirement

| One Year Goals for the Number of Households Supported Through | |
|---------------------------------------------------------------|----------|
| Rental Assistance | 0 |
| The Production of New Units | 0 |
| Rehab of Existing Units | 3 |
| Acquisition of Existing Units | 0 |
| Total | 3 |

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

During the program year, the City will support OCHA’s administration of HUD’s rental assistance program. Additionally, resources will be allocated to fund a housing improvement program that will assist eligible homeowners to undertake minor home repairs. Funding is also allocated to support shelter and rapid rehousing for homeless individuals.

AP-60 Public Housing – 91.220(h)

Introduction

Rancho Santa Margarita does not own or manage public housing.

Actions planned during the next year to address the needs to public housing

Not applicable

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable

Discussion

Rancho Santa Margarita does not own or manage public housing.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

As outlined in the Consolidated Plan, the City's homeless strategy primarily emphasizes preventing homelessness. Based on the notion that it is often less expensive and disruptive to keep a household housed in place, the City will support public service programs that help households, especially extremely low-income households, maximize their income to maintain housing. Safety net services to be funded with CDBG include food banks, employment assistance, and case management. CDBG funding is also allocated for one-time housing/utility assistance for households that are at risk of eviction or utility shut-off. Additionally, CDBG funding is allocated for temporary and rapid rehousing for households that are already homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

No program that solely focuses on homeless outreach is proposed for funding during FY 2019-20; however, it is important to note that the homeless service providers funded by the City, have well established and comprehensive outreach services that assess and link homeless persons to appropriate services and housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

For FY 2019-20, CDBG funding is allocated to Family Assistance Ministry to provide emergency shelter and transitional housing for homeless City residents. Family Assistance Ministry anticipates providing shelter and supportive services to six individuals.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As outlined above, the City will focus resources on preventing homelessness, which aims to keep households permanently housed. CDBG funding is allocated to Families Forward to support rapid rehousing for homeless families with children (20 individuals). In addition to quickly accessing permanent housing, Families Forward will provide wrap-around services to help stabilize families and prevent a relapse into homelessness. Family Assistance Ministries anticipates they will also assist individuals with rapid rehousing (two individuals).

The City will continue to support OCHA's efforts to obtain housing assistance vouchers for lower income households, including veterans. OCHA reports that in January 2019, 130 Rancho Santa Margarita households are participating in the federal Housing Voucher Rental Assistance program. Ten of these households are veterans that receive special Veterans Affairs Supportive Housing (VASH) vouchers. The VASH program combines Housing Choice Voucher rental assistance for homeless veterans (provided by HUD) with case management and clinical services provided by the Department of Veterans Affairs. OCHA also reports that nine disabled homeless households reside in the City and benefit from CoC Permanent Supportive Housing Certificates.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

As previously indicated, CDBG funding is allocated for programs that provide direct financial assistance to prevent the loss of housing and utilities. South County Outreach predicts they will assist 235 individuals during FY 2019-20 (35 with rent/utility assistance and 200 with access to their foodbank). Additional South County Outreach, Family Assistance Ministries, and Families Forward will provide safety net services such as food, career counseling, job coaching, and case management for homeless individuals. Case management services will link individuals and families to mainstream services such as social security and Veterans' benefits.

The City will also continue to participate in regional homeless planning efforts including the OC-CoC's Discharge Plan. The Discharge Plan outlines several actions the regional CoC will take to prevent individuals leaving institutions, hospitals, etc., from becoming homeless.

November 2020 Amendment

The City will allocate \$271,507 (94 percent) of CDBG-CV Round 3 funds to five nonprofit agencies that will provide food, housing, and other support services to individuals and households impacted by the COVID-19 pandemic.

Discussion

The City's homeless strategy is to help prevent homelessness by supporting safety net services for lower income households and to support regional efforts to reduce homelessness. For those households that have already become homeless, funding for temporary and rapid rehousing will be available to assist with the transition back to permanent housing.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Rancho Santa Margarita is virtually built-out. Most of the land area within the City is developed or is designated for parkland, open space, or regional open space. The Land Use Element of the City's General Plan designates approximately 24 percent of the City's total land inventory for residential uses and provides for a range of residential types and densities throughout the City. The City's approach to accommodating affordable housing is based on achieving high densities and maintaining a higher than average number of multi-family units as a proportion of total units. Actions to overcome barriers to providing affordable housing are detailed in the City's Housing Element and are mirrored in the Consolidated Plan. A summary is provided below.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The following actions are identified in the City's Housing Element and Consolidated Plan as means to remove or ameliorate public policy that may serve as a barrier to affordable housing.

Expedited Project Review: The City will prioritize projects with an affordable housing component. The City will also expedite permit processing for projects targeted for persons with disabilities.

Parking: The City's Zoning Code offers reduced parking standards for affordable housing projects and special needs housing. Additionally, the Planning Commission has the ability to grant reduced parking for senior housing and other affordable housing projects through the conditional use permit process.

Other Time and Cost Saving Actions:

- Permit processing guidelines are prepared to assist residential builders applying for development permits.
- An "Early consultation" pre-application process to identify development issues as soon as possible and reduce processing time.
- Allow processing fees to be reduced, postponed, or supplemented with housing funds for affordable projects meeting City priorities.
- Provided a GIS application on the City's website with land use information and hyperlinks to important information, such as General Plan and Zoning Code documents.

Discussion:

Rancho Santa Margarita is a master planned community that is virtually built out - there are no remaining parcels for new housing development. While no housing development activity is planned for FY 2019-20, the City's Housing Element and Consolidated Plan have identified the steps the City can take to mitigate barriers to affordable housing.

AP-85 Other Actions – 91.220(k)

Introduction:

Outlined below are additional actions the City will implement during FY 2019-20 to address the sub-strategies of the Consolidated Plan.

Actions planned to address obstacles to meeting underserved needs

The City will allocate a portion of its CDBG funds for activities that address the service needs of the elderly, persons with special needs, and extremely low-income households. Consistent with the City's Homeless Strategy, resources will be allocated to help households remain housed in place rather than fall into homelessness. For those already homeless, funding for housing and supportive services will be available. Resources are also allocated to assist lower income homeowners to undertake minor home repairs thus preserving their existing housing situation. Additionally, the City will support OCHA's efforts to obtain additional rental assistance funding for lower income Rancho Santa Margarita renter households.

Actions planned to foster and maintain affordable housing

The City will encourage and support OCHA's efforts to obtain housing vouchers and certificates in order to assist additional households that are housing cost burdened. For homeowners, the City will continue to work with a community-based nonprofit to implement the City's Minor Home Repair Program, which will assist homeowners to undertake minor home improvements that address health, safety and accessibility concerns.

Actions planned to reduce lead-based paint hazards

Over 90 percent of the City's housing stock is less than 25 years old - constructed well after lead-based paint was banned; however, program staff will ensure that all housing units constructed before 1978, that receive home improvement assistance, are tested for lead-based paint hazards. If lead is found, appropriate steps will be taken to comply with HUD's current lead based-paint regulations.

Actions planned to reduce the number of poverty-level families

According to the U.S. Census Bureau, 4.4% of Rancho Santa Margarita residents live at or below the poverty level. This figure includes 6.1% of children under 18 years old and 4.5% of individuals age 65 plus. To address the needs of these households, the City will continue to support programs and services that help lower income households, including poverty-level households. During FY 2019-20 the City will support the following activities:

- Rental assistance for very low-income renters via the Orange County Housing Authority.
- Financial assistance for lower income homeowners to undertake minor home repairs.
- Homeless prevention assistance for households at risk of becoming homeless, and temporary and rapid rehousing for those already homeless.

- Other safety net social services for lower income households that will help to improve quality of life and maintain housing.
- *CDBG-CV Round 1 and Round 3 funds allocated to support nonprofits to prevent, prepare for, or respond to increased services demands resulting from the COVID-19 pandemic.*
- *CDBG-CV Round 1 funded grants to assist local small businesses experiencing financial losses resulting from COVID-19 stay-at-home orders.*

Actions planned to develop institutional structure

The City will continue to work with nonprofit entities to deliver public services. The City will also strive to enhance its community resources coordination efforts with other local jurisdictions and the private sector. As a member of the Orange County Continuum of Care Community Forum, the City will provide critical information to the County of Orange for preparation of the region’s Continuum of Care Homeless Assistance Grant application to HUD, and will also help identify gaps in the regional homeless system of care. The City will also support the County’s Ten-Year Plan to End Homelessness, and support OCHA’s Five-year and One-year Public Housing Authority (PHA) Plan.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Rancho Santa Margarita does not operate public housing. The Orange County Housing Authority (OCHA) provides rental assistance in the community. Federal legislation requires that the Housing Authority prepare five-year and one-year plans that highlight its mission, goals, and objectives as it relates to public and assisted housing programs. The City will review the Authority’s plans and provide OCHA the opportunity to review and consult with the City regarding its Consolidated Plan and Annual Action Plan. The goal of this cross-consultation is to provide consistent and coordinated housing services for City residents. Through the CDBG public service grant funding allocation process, the City has created and sustains relationships with key community social service providers. These efforts will continue during FY 2019-20. The City will also continue to work with a community-based agency to implement the City’s home repair program to assist lower income senior and disabled homeowners undertake minor improvements to their residences.

Discussion:

HUD regulations require that the City prepare an Analysis of Impediments to Fair Housing choice (AI) every five years. In addition to identifying impediments, a strategy to overcome barriers must be developed and implemented annually. Accomplishments are to also be reported annually. In May 2015, the City of Rancho Santa Margarita and 15 other Orange County jurisdictions prepared an AI that was compliant with applicable HUD guidelines. This multi-jurisdictional AI evaluates existing demographic data, past fair housing enforcement activity for each partner community, region, and city-specific mortgage lender data, and existing housing and land use public policies. Based on an extensive analysis of this data, and the input of residents, a list of impediments to fair housing choice for a 16-city region was developed. A corresponding set of action steps to ameliorate identified barriers was also

prepared. The AI is posted on the City's website. A summary of the impediments to fair housing is provided as **Attachment 4**. **NOTE: not all impediments identified in the AI may be present in Rancho Santa Margarita.** The action steps the City will undertake during FY 2019-20 are also summarized in **Attachment 4**.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction: The program-specific requirements that apply to the City are listed below.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan. | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income | 0 |

Other CDBG Requirements

| | |
|-----------------------------------------|---|
| 1. The amount of urgent need activities | 0 |
|-----------------------------------------|---|

Discussion

The City will meet the 70% Low and Moderate-Income Overall Benefit requirement for use of CDBG funds in the one-year period of FY 2019-20.

CDBG funds for FY 2019-20 will be allocated to activities that are described above. Community service activities will be qualified either as “low- and moderate-income area benefit” or “limited clientele benefit.” Public facility/infrastructure improvements will be qualified under “low- and moderate-income area benefit” or “limited clientele benefit” (e.g., ADA improvements). Housing rehabilitation will be available citywide to qualified low- and moderate-income households.

No CDBG program income is anticipated to be received during FY 2019-20. The City does not have surplus funds from urban renewal settlements, nor does the City have grant funds returned to its line of credit. The City will not undertake float-funded activities; therefore, it does not anticipate program income from this type of activity. Finally, the City does not anticipate undertaking urgent need activities during FY 2019-20, nor will it undertake any actions that may result in the involuntary displacement of businesses or residents.