



## CITY OF RANCHO SANTA MARGARITA

22112 El Paseo  
 Rancho Santa Margarita, CA 92688  
 Development Services Phone (949) 635-1807 x6704

# MESSAGE ESTABLISHMENT SUPPLEMENT FOR NOTIFICATION OF NEW EMPLOYEES

Message establishments are required to submit the following information with the required documentation to Rancho Santa Margarita Development Services within ten (10) days after a message establishment hires a new employee or independent contractor, whether or not they will be performing massages.

The Message Establishment Ordinance is available on the City's website at [www.cityofrsm.org](http://www.cityofrsm.org).

Note: If the establishment is not yet permitted within the City of Rancho Santa Margarita, the establishment must submit a completed message establishment permit application.

### PART 1 - Information about the message establishment:

#### NAME & ADDRESS OF MESSAGE ESTABLISHMENT

Business Name		City Issued Message Establishment Permit No.	
Business Address			
City	State	ZIP	
Phone Number(s)		Fax Number	
Name of designated managing officer signing this supplement			

### PART 2 - Information about the message establishment's new employees:

#### NEW EMPLOYEE INFORMATION

Provide the following information on every new employee and independent contractor whether or not they will be performing massages. A recent passport-sized photo must be attached for each new employee. For each new employee who will perform or administer a massage, a copy of that employee's valid and current CAMTC massage practitioner or therapist certificate must be attached.				Attach passport-sized photo here
Name (Last, First, MI)		Fictitious Name Used (if applicable)		
Address	City	State	ZIP	
Describe nature of the work to be performed by this employee:				Attach passport-sized photo here
Name (Last, First, MI)		Fictitious Name Used (if applicable)		
Address	City	State	ZIP	
Describe nature of the work to be performed by this employee:				

NEW EMPLOYEE INFORMATION (continued from previous page)

Provide the following information on every new employee and independent contractor whether or not they will be performing massages. A recent passport-sized photo must be attached for each new employee. For each new employee who will perform or administer a massage, a copy of that employee's valid and current CAMTC massage practitioner or therapist certificate must be attached.					
Name (Last, First, MI)		Fictitious Name Used (if applicable)			Attach passport-sized photo here
Address	City	State	ZIP		
Describe nature of the work to be performed by this employee:					
Name (Last, First, MI)		Fictitious Name Used (if applicable)			Attach passport-sized photo here
Address	City	State	ZIP		
Describe nature of the work to be performed by this employee:					
Name (Last, First, MI)		Fictitious Name Used (if applicable)			Attach passport-sized photo here
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Describe nature of the work to be performed by this employee:					
Name (Last, First, MI)		Fictitious Name Used (if applicable)			Attach passport-sized photo here
Address	City	State	ZIP		
Describe nature of the work to be performed by this employee:					

**APPLICANT'S CERTIFICATION**

I hereby certify, under the penalty of perjury, that the information given is true and correct. I understand that providing false information or withholding information, including any criminal record, is grounds for denial or revocation of my permit, and may subject me to criminal prosecution. I do hereby authorize the City of Rancho Santa Margarita, its agents and employees to seek verification of the information contained on this application and conduct an investigation into the truth of the statements set forth in the application and the qualifications of the application for the permit pursuant to Business and Professions Code section 4612. I further understand that I may not conduct the activity applied for until a permit has been granted.

\_\_\_\_\_ (Signature) \_\_\_\_\_ (Date)