

RESOLUTION NO. 02-10-17-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO SANTA MARGARITA, CALIFORNIA, AMENDING RESOLUTION NO. 02-04-18-02 ESTABLISHING CLASSES OF REGULAR EMPLOYMENT WITH THE CITY AND SALARY RANGES

WHEREAS, the City Council has previously approved position descriptions and salary ranges for various positions and has otherwise authorized the City Manager to hire employees as needed; and

WHEREAS, the City Council desires to fix the classes of employment and salary ranges; and

WHEREAS, this Resolution may be amended from time to time as necessary to adjust salary ranges and position descriptions.

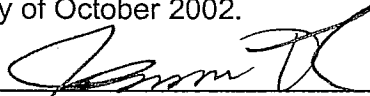
NOW, THEREFORE, the City Council of the City of Rancho Santa Margarita, California does hereby resolve as follows:

Section 1. Resolution 02-04-18-02 is amended in its entirety to read as follows:

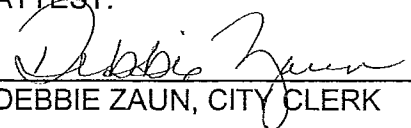
The following positions and salary ranges are established:

<u>Position Description</u>	<u>Monthly Range</u>
Account Clerk	#21 \$2,786 - \$3,386
<b>Administrative Specialist</b>	<b>#16 \$2,462 - \$2,993</b>
Administrative Secretary/Office Manager	#30 \$3,479 - \$4,229
Assistant to the City Manager	#41 \$4,565 - \$5,548
City Clerk	#48 \$5,426 - \$6,595
<b>City Engineer</b>	<b>#65 \$8,256 - \$10,035</b>
Clerk Typist	#9 \$2,071 - \$2,518
Department Secretary	#21 \$2,786 - \$3,386
Deputy City Clerk	#37 \$4,135 - \$5,026
Deputy City Manager	#45 \$5,038 - \$6,124
Executive Secretary	#29 \$3,394 - \$4,125
<b>Planning Director</b>	<b>#59 \$7,119 - \$8,653</b>
Receptionist/Secretary	#16 \$2,462 - \$2,993
City Manager Flat Rate per annum	\$151,000

PASSED, APPROVED AND ADOPTED this 17<sup>th</sup> day of October 2002.

  
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JAMES M. THOR, MAYOR

ATTEST:

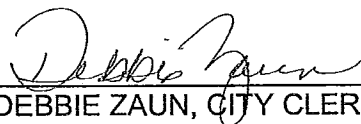
  
\_\_\_\_\_  
DEBBIE ZAUN, CITY CLERK

Amended to  
Reso # 03-06-19-01

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss.  
CITY OF RANCHO SANTA MARGARITA )

I, Debbie Zaun, City Clerk of the City of Rancho Santa Margarita, California, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. 02-10-17-02 adopted by the City Council of the City of Rancho Santa Margarita, California, at a regular meeting thereof, held on the 17<sup>th</sup> day of October 2002, by the following vote:

AYES: Council Members Blais, Riley, Mayor Pro Tempore  
Thompson, and Mayor Thor  
NOES: None  
ABSENT: Council Member Gamble  
ABSTAIN: None

  
DEBBIE ZAUN, CITY CLERK