



5TH DISTRICT SMALL BUSINESS GRANT RELIEF PROGRAM

GRANT OVERVIEW

The Small Business Grant Relief Program will support small businesses and organizations within the 5th Supervisorial District impacted by COVID-19 by providing \$10,000 (flat rate, single payment) awards. Awards will be made on a first come first served basis.

Awardees will be reimbursed for expenses incurred from March 2020 – present (as long as other relief program funds were not received for the same expense).

Business owners with multiple businesses are only eligible for one award.



**APPLICATION OPENS:
MONDAY, FEBRUARY 1, 2021
9:00 AM**

ELIGIBILITY REQUIREMENTS

Businesses and non-profits must meet the following eligibility requirements:

- » Small businesses and non-profits must have no more than 25 employees (FTE)
- » Must be a for-profit business* or non-profit organization* 501 (c)(3) or 501 c(6) or 501 (c)(19)
- » Home-based businesses are eligible (home mortgage and owner's salary are not permissible expenses)
- » Independent contractors and sole proprietors are eligible, however, funds cannot be used for salary, lost profit, or lost income
- » Main place of business must be located within the 5th Supervisorial District ([view map](#))
- » Applicant must have and provide a DUNS number at time of application
- » Applicant must be willing to attest to a statement verifying that the award was used for cost necessary due to impacts associated with COVID-19.
- » Funds can't be used for tax revenue replacement

*In order to qualify, businesses or non-profit organizations must be eligible to receive federal funding.

APPLY AT

<https://charitableventuresoc.org/d5relief/>

About Supervisor Lisa Bartlett, Fifth District

Supervisor Lisa Bartlett serves as Fifth District Supervisor for the County of Orange representing the 650,000 residents in south Orange County. The Fifth District encompasses the cities of Aliso Viejo, Dana Point, Laguna Beach, Laguna Hills, Laguna Niguel, Laguna Woods, Lake Forest, Mission Viejo, Rancho Santa Margarita, San Clemente, San Juan Capistrano, portions of Irvine, as well as the unincorporated areas of Coto de Caza, Emerald Bay, Ladera Ranch, Las Flores, Rancho Mission Viejo, Stonecliffe, and Wagon Wheel.

REQUIRED DOCUMENTATION:



**Grant Agreement/
Application Affidavit**



W-9



ACH Form



Proof of purchases (invoice with proof of payment such as bank statement, cancelled check (front/back))

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