

City of Rancho Santa Margarita
Authorized U.S. Passport Acceptance Facility
Monday - Wednesday 9:00 a.m. – 2:00 p.m.
Thursday Noon – 5:00 p.m.
By Appointment Only - Please Book Here:
<https://cityofrsmpassport.youcanbook.me/>

Renewals Are NOT Processed At This Facility

If you are renewing a passport that was issued less than 15 years ago, and you were at least 16 years of age at the time the passport was issued, you MUST renew by mail using Form DS-82 or online by selecting the U.S. Department of State website link [here](#). Select U.S. Passports, Renew or Replace a Passport, Renew Online, and follow the instructions. If you do not meet these qualifications, you will need to complete a first-time passport application,

Form DS-11, apply in person, and present the required documentation.

For official passport and travel information, or to download passport forms, please visit the [US State Department website](#).

To book a passport appointment, please use the link above or the Passport Services button on the home page at cityofrsm.org. For additional information, call (949) 635-1819. Voicemails regarding any remaining questions will be returned within 2 business days.



travel.state.gov
cityofrsm.org

